

CALDWELL COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
AGENDA PACKET
JANUARY 23, 2018

CALL TO ORDER

1. Oath of Office.
2. Election of Officers.
3. Public Comments.
4. Collection Report December 2017.
4a
5. Quarterly Delinquent Tax Collection Report.
5a-5b
6. 911 Quarterly Report.
6a

DISCUSSION/ACTION

7. Consideration and possible approval of Minutes of December 12, 2017 meeting.
7a-7b
8. Consideration of and possible approval of Financial Report December 2017.
8a-8h
9. Discussion and possible action regarding adoption of resolution for the appointment of Appraisal Review Board members for the 2018/2019 term.
9a-9b
10. Discussion and possible action regarding adoption of resolution to appoint Appraisal Review Board president and secretary.
10a
11. Consideration and possible action to fill vacancy on Appraisal Review Board.
11a
12. Discussion and possible action regarding approving the Chief Appraiser's appointment of Ag Advisory Board members for 2018 term.
12a

EXECUTIVE SESSION:

13. Pursuant to Texas Government Code Section 551.074
Deliberation of the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser and/or staff.

OPEN SESSION

14. Consideration and possible action regarding the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser and/or staff.
15. Chief Appraiser's Report.
 - a. Appraisal Update.
 - b. Collection update.
 - c. Employee Handbook.

16. Board requests for future agenda items. *(No action or discussion may occur during this item)*
17. Adjourn.

December 2017 Collections Report

Collections

Current Collections(2017)	\$19,002,194.79
Penalties & Interest	<u>\$ 0.00</u>
Total	\$19,002,194.79

Delinquent Collections(2016 & Prior)	\$ 230,783.05
Penalties & Interest	<u>\$ 63,844.70</u>
Total	\$ 294,627.75

Total Current/Delq. \$ 19,296,822.54

Current Balance (2017)

Delinquent Balance (2016 & Prior)

Total 2017 Levy	\$46,004,523.73	Beginning Balance	\$4,854,741.23
Adjustments	\$ (23,983.71)	Adjustments	\$ (22,848.38)
Collections YTD	<u>\$23,305,955.03</u> 50.69%	Collections YTD	<u>\$ 509,194.58</u> 10.54%
Balance	\$22,674,584.99	Balance	\$4,322,698.27

Last year at this time Current Collections was 48.87%

Payment Agreements

Total Agreements (as of the 1st of the month) - 207

New Agreements - 14

Agreements Paid in Full - 18

Defaulted Agreements (as of the end of the month) - 2

*When payment agreements are defaulted, they are given to the Delinquent Tax Attorney.

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

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Douglas Steven Bird, Partner

email to steve.bird@lgb.com

January 11, 2018

Board of Directors
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

RE: Caldwell County Appraisal District Delinquent Tax Collection Report – Second Quarter 2017 – 2018 (October - December)

Dear Board of Directors:

Attached, please find our quarterly report regarding our delinquent tax collection efforts on behalf of the Caldwell County taxing jurisdictions for which we represent. During this quarter we **collected a total of \$592,988** in delinquent taxes, penalties and interest.

Delinquent Tax Collection Report

Here is a summary of the specific delinquent tax collection steps we have undertaken during the second quarter of the 2017 – 2018 tax year and the results of those actions.

New Lawsuits – We filed **26 new lawsuits** involving **32** properties. These suits sought the enforcement of **\$233,448** in delinquent taxes, penalties and interest.

Suit Dismissal – During this quarter we prepared and submitted notices of **non-suits in 9 suits** involving **9** property accounts and **\$119,525** in delinquent taxes, penalties and interest. A non-suit is filed once all taxes in a given suit have been paid.

Judgments – During this quarter we obtained **16 judgments** involving **27 different properties**. These judgments sought the enforcement of **\$179,638** in delinquent taxes, penalty and interest.

Tax Sales – During this reporting period we did not hold a tax sale.

Board of Directors
Caldwell County Appraisal District
January 11, 2018
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Mass Mailing – During the second quarter of the collection year we mailed an individualized demand letter to every delinquent taxpayer reminding them of their obligation to the various taxing jurisdictions and encouraging them to submit payment of their delinquent taxes.

Thank you for this opportunity to report to you concerning our activities on behalf of the taxing jurisdictions of Caldwell County that we represent. We will continue to provide this Board as much in depth reporting as desired for those jurisdictions that we do represent. Should there be any questions concerning our efforts or any other matter related to ad valorem taxation, please do not hesitate to contact this office.

Very Truly Yours,

Steve Bird

Douglas Steven Bird
Partner

Xc: Ms. Mary LaPoint, Chief Appraiser
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

911 REPORT – JANUARY 2018

- Currently no new subdivision activity pending
- Caldwell Co in 2017
 - 477 total new addresses
 - 8 New Subdivisions
 - 2 New Phases in Forister Ranch (existing subdv)

18,057 Address Points in Caldwell County

87 address points added since Oct 2017

**CALDWELL COUNTY APPRAISAL DISTRICT
MINUTES OF MEETING
DECEMBER 12, 2017**

The Board of Directors of the Caldwell County Appraisal District met in regular session on December 12, 2017 at 6:00 PM in the Caldwell County Appraisal District office located at 211 Bufkin, Lockhart, Texas.

Those in attendance were board members Hye Brown, Bill Watson, Miguel Islas, Thomas Caffall and Alfredo Munoz, Chief Appraiser Mary LaPoint, Deputy Tax Collector/Recording Secretary Vicki Schneider.

Hye Brown in at 6:15pm.

Call to Order

Item #1 Oath of Office.

Mary LaPoint administered the Oath's of Office to Alfredo Munoz.

Item #2 Public Comments.

None.

Item #3 Collection Report November 2017.

Mary LaPoint presented the November 2017 Collection Report.

DISCUSSION/ACTION

Item #4 Consideration and possible approval of Minutes of October 24, 2017 meeting.

Thomas Caffall made a motion, seconded by Hye Brown, to approve the minutes of October 24, 2017. Motion carried 5-0-0.

Item #5 Consideration of and possible approval of Financial Reports October and November 2017.

Mary LaPoint presented the November 2017 Financial Report.

Thomas Caffall made a motion, seconded by Alfredo Munoz, to approve the October and November 2017 Financial Reports. Motion carried 5-0-0.

Item #6 Discussion and possible action regarding Employee Handbook.

Mary LaPoint presented changes to the employee handbook.

Miguel Islas made a motion, seconded by Alfredo Munoz, to table this item until new board can discuss it. Motion carried 5-0-0.

EXECUTIVE SESSION:

Item #7 Pursuant to Texas Government Code Section 551.074

Deliberation of the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser and/or staff.

The Board of Directors on December 12, 2017 beginning at 6:44 p.m. will convene in a closed session in accordance with the Texas Open Meetings Act, for the purpose of discussing items listed under Texas Government Code Chapter 551. No final action, decision or votes will be taken while the Board is in executive session.

The Board ended its closed session at 6:55 p.m.

OPEN SESSION

Item #8 Consideration and possible action regarding the evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser and/or staff.

Chief Appraiser, Mary LaPoint, was given her evaluation.

Item #9 Chief Appraiser's Report.

- a. Appraisal Update – 2018 field work is being done.
- b. Collection Update – working hard; cross trained staff is helping.
- c. Board meeting schedule – last meeting for this Board.

Item #10 Board requests for future agenda items.

Let new Board notice of Handbook being tabled under Chief Appraiser comments next month.

Item #11 Adjourn.

Hye Brown made a motion, seconded by Bill Watson, to adjourn. Motion carried 5-0-0.

Meeting adjourned 7:00 p.m.

Chairman

Secretary

Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2017

		Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
70101	CHIEF APPRAISER	\$ 6,073.34	\$ 72,880.08	\$ 72,880.00	(0.08)	0.00
70102	DEPUTY CHIEF APPRAISER	4,018.76	48,225.12	48,225.00	(0.12)	0.00
70103	SYSTEM MGR/MAPPER	4,914.34	58,972.08	58,972.00	(0.08)	0.00
70105	FIELD APPRAISER II	2,622.08	31,464.96	31,465.00	0.04	0.00
70106	SENIOR APPRAISER I	3,391.84	40,702.08	40,702.00	(0.08)	0.00
70107	SENIOR APPRAISER II	3,218.84	38,626.08	38,626.00	(0.08)	0.00
70108	FIELD APPRAISER I	0.00	29,134.99	36,160.00	7,025.01	19.43
70109	FIELD APPRAISER III	2,514.26	30,171.12	30,171.00	(0.12)	0.00
70111	ADMINISTRATIVE ASST.	3,871.42	46,457.04	46,457.00	(0.04)	0.00
70112	DATA ENTRY TECHNICIAN	2,222.82	27,104.64	27,964.00	859.36	3.07
70113	SUPPORT TECH	2,845.00	34,140.00	34,140.00	0.00	0.00
70120	911/GIS	1,016.92	14,329.88	38,393.00	24,063.12	62.68
70135	PAYROLL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
	TOTAL WAGES AND SALARIES	36,709.62	472,208.07	504,155.00	31,946.93	6.34
71000	PAYROLL TAX	2,839.59	37,197.04	42,000.00	4,802.96	11.44
71002	RETIREMENT / EMPLOYER	3,593.07	45,910.30	47,100.00	1,189.70	2.53
71004	HEALTH BENEFITS	5,742.58	82,831.73	89,600.00	6,768.27	7.55
71005	WORKERS COMP	0.00	2,295.49	2,600.00	304.51	11.71
71006	UNEMPLOYMENT	115.58	59.10	4,000.00	3,940.90	98.52
	DEDUCTIONS / BENEFITS	12,290.82	168,293.66	185,300.00	17,006.34	9.18
72000	APPR ENGINEERS	0.00	40,000.00	40,000.00	0.00	0.00
72001	APPR REVIEW BOARD	30.80	12,178.41	11,000.00	(1,178.41)	(10.71)
72002	AUDIT	0.00	5,698.00	6,200.00	502.00	8.10
72003	BOARD OF DIRECTORS	17.50	595.07	1,700.00	1,104.93	65.00
72004	DATA PROCESSING SERVICES	0.00	43,532.13	45,050.00	1,517.87	3.37
72007	JANITORIAL SERVICES	264.11	3,248.21	6,200.00	2,951.79	47.61
72008	LEGAL SERVICES	887.20	13,238.04	17,000.00	3,761.96	22.13
	TOTAL SERVICES	1,199.61	118,489.86	127,150.00	8,660.14	6.81
72500	BOND CHIEF/NOTARY	0.00	71.00	100.00	29.00	29.00
72501	MEMBERSHIP BTPE/TBPC	0.00	2,987.50	3,675.00	687.50	18.71
72502	COMPUTER SUPPLIES	200.22	3,026.93	6,300.00	3,273.07	51.95
72504	EDUCATION / FEES	0.00	3,736.00	8,500.00	4,764.00	56.05
72505	INSURANCE LIABILITY	0.00	1,345.62	1,400.00	54.38	3.88
72506	INSURANCE BUILDING/ CONTE	0.00	3,499.73	3,900.00	400.27	10.26
72507	LEGAL NOTICES / PRINTING	203.56	12,214.90	13,700.00	1,485.10	10.84
72508	MAINT - HARDWARE & EQUIP	400.00	7,351.56	7,700.00	348.44	4.53
72509	MAINT - OFFICE EQUIPMENT	0.00	281.08	2,000.00	1,718.92	85.95
72510	MILEAGE & TRAVEL	355.12	2,010.48	7,500.00	5,489.52	73.19
72511	OFFICE SUPPLIES	1,046.21	7,055.77	7,000.00	(55.77)	(0.80)
72512	POSTAGE	4.59	23,257.66	22,000.00	(1,257.66)	(5.72)
72513	POSTAGE METER/BOX RENTAL	948.35	3,793.40	4,422.00	628.60	14.22
72514	SUBSCRIPTION & BOOKS	165.99	5,276.03	6,960.00	1,683.97	24.19
72515	RENTAL COPIER	381.96	2,335.34	3,600.00	1,264.66	35.13
72516	ELECTRICITY	440.01	5,613.07	9,500.00	3,886.93	40.92
72517	TELEPHONE	893.66	10,952.28	12,270.00	1,317.72	10.74
72518	WATER & SEWER	254.15	3,243.77	1,500.00	(1,743.77)	(116.25)
72519	MORTGAGE	4,527.30	54,327.60	54,520.00	192.40	0.35
72520	BUILDING MAINT	0.00	2,078.90	4,600.00	2,521.10	54.81
72523	FUEL - VEHICLE	0.00	3,773.30	6,300.00	2,526.70	40.11

For Management Purposes Only

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Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2017

		Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
72524	MAINT. - VEHICLE	915.37	4,792.02	4,500.00	(292.02)	(6.49)
72525	INS - VEHICLE	0.00	1,171.84	1,700.00	528.16	31.07
	TOTAL GENERAL EXPENSES	10,736.49	164,195.78	193,647.00	29,451.22	15.21
79000	OFFICE EQUIPMENT	0.00	403.46	5,000.00	4,596.54	91.93
79001	COMPUTER EQUIPMENT	520.03	9,301.71	10,000.00	698.29	6.98
79002	BUILDING EXPENSE	(250.00)	5,209.24	5,000.00	(209.24)	(4.18)
79003	VEHICLE	0.00	0.00	0.00	0.00	0.00
79990	CONTINGENCY	0.00	(890.00)	10,000.00	10,890.00	108.90
	TOTAL CAPITAL INVESTMENT	270.03	14,024.41	30,000.00	15,975.59	53.25
	TOTAL EXPENSES	\$ (61,206.57)	\$ (937,211.78)	\$ (1,040,252.00)	(103,040.22)	9.91

Caldwell County Appraisal District
EXPENSE STATEMENT - COLLECTION
 For the Twelve Months Ending December 31, 2017

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERED	%
90-70120 DEPUTY TAX COLLECTOR	\$ 4,102.92	\$ 49,235.04	\$ 49,235.00	(0.04)	0.00
90-70121 COLLECTION SPECIALIST	2,930.42	35,165.04	35,165.00	(0.04)	0.00
90-70126 PUBLIC ASSISTANT	2,530.00	30,334.45	30,360.00	25.55	0.08
90-70135 PAYROLL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL WAGES AND SALARIES	9,563.34	114,734.53	114,760.00	25.47	0.02
90-71000 PAYROLL TAX	723.02	8,676.70	9,200.00	523.30	5.69
90-71002 RETIREMENT/EMPLOYER	887.46	10,647.15	10,700.00	52.85	0.49
90-71004 HEALTH BENEFITS	1,159.79	14,294.41	24,200.00	9,905.59	40.93
90-71005 WORKER COMP	0.00	685.67	775.00	89.33	11.53
90-71006 UNEMPLOYMENT	34.53	140.18	2,375.00	2,234.82	94.10
DEDUCTIONS / BENEFITS	2,804.80	34,444.11	47,250.00	12,805.89	27.10
90-72002 AUDIT	0.00	1,702.00	1,850.00	148.00	8.00
90-72004 DATA PROCESSING SERVICES	0.00	16,922.41	16,800.00	(122.41)	(0.73)
90-72005 COUNTY EMPLOYEE CONTRACT	1,335.12	15,772.60	15,500.00	(272.60)	(1.76)
90-72007 JANITORIAL SERVICE	78.89	867.79	2,500.00	1,632.21	65.29
90-72008 LEGAL SERVICES	0.00	0.00	2,300.00	2,300.00	100.00
TOTAL SERVICES	1,414.01	35,264.80	38,950.00	3,685.20	9.46
90-72500 BOND/ NOTARY	0.00	34.50	200.00	165.50	82.75
90-72501 MEMBERSHIP BTPE/TBPC	0.00	450.00	650.00	200.00	30.77
90-72502 COMPUTER SUPPLIES	59.80	611.39	2,300.00	1,688.61	73.42
90-72504 EDUCATION & FEES	0.00	247.90	2,250.00	2,002.10	88.98
90-72505 INSURANCE - LIABILITY	0.00	558.00	800.00	242.00	30.25
90-72506 INSURANCE BUILDING/CONTENT	0.00	1,045.37	900.00	(145.37)	(16.15)
90-72507 LEGAL NOTICES/PRINTING	0.00	8,294.00	9,900.00	1,606.00	16.22
90-72508 MAINT - HARDWARE/EQUIP	0.00	157.98	2,600.00	2,442.02	93.92
90-72509 MAINT - OFFICE EQUIP	279.00	1,246.55	1,200.00	(46.55)	(3.88)
90-72510 MILEAGE & TRAVEL	0.00	225.24	2,800.00	2,574.76	91.96
90-72511 OFFICE SUPPLIES	898.18	2,211.47	2,700.00	488.53	18.09
90-72512 POSTAGE	1,000.00	12,440.74	13,800.00	1,359.26	9.85
90-72513 POSTAGE METER/BOX RENTAL	283.27	1,133.08	1,400.00	266.92	19.07
90-72515 RENTAL - COPIER	391.58	1,705.81	1,800.00	94.19	5.23
90-72516 ELECTRICITY	131.43	1,676.64	3,550.00	1,873.36	52.77
90-72517 TELEPHONE	160.99	2,895.34	3,200.00	304.66	9.52
90-72518 WATER & SEWER	75.92	968.92	460.00	(508.92)	(110.63)
90-72519 MORTGAGE	1,352.31	16,227.72	16,500.00	272.28	1.65
90-72520 BUILDING MAINT.	0.00	556.60	2,000.00	1,443.40	72.17
TOTAL GENERAL EXPENSES	4,632.48	52,687.25	69,010.00	16,322.75	23.65
90-79000 OFFICE EQUIPMENT	0.00	120.52	1,700.00	1,579.48	92.91
90-79001 COMPUTER EQUIPMENT	0.00	1,848.68	4,200.00	2,351.32	55.98
90-79002 BUILDING EXPENSE	0.00	2,002.76	2,000.00	(2.76)	(0.14)
90-79990 CONTINGENCY	0.00	100.00	3,000.00	2,900.00	96.67
TOTAL CAPITAL INVESTMENTS	0.00	4,071.96	10,900.00	6,828.04	62.64
TOTAL EXPENSES	\$ (18,414.63)	\$ (241,202.65)	\$ (280,870.00)	(39,667.35)	14.12

For Management Purposes Only

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Caldwell County Appraisal District Cash Disbursements Journal For the Period From Dec 1, 2017 to Dec 31, 2017

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Am	Credit Am
12/1/17	007642	90-72515 10000	INV #091779941 - DEC 2017 COLL PRINT CHARGES XEROX CORP	131.79	131.79
12/7/17	007582	72524 10000	2017 REGISTRATION TRK #07101 Caldwell County Tax Assessor-Col	7.50	7.50
12/7/17	007583	72524 72524 10000	INV #5140 VEH #07101 HEATER/AC INV #5147 VEH #07401 CYLINDER MISFIRING STRAIGHT AUTOMOTIVE & TIRE CENTER	258.61 193.54	452.15
12/7/17	007585	72007 90-72007 10000	INV #9637 DEC 2017 JANITORIAL SERVICES - APPR INV #9637 DEC 2017 JANITORIAL SERVICES - COLL Buildingstars	264.11 78.89	343.00
12/7/17	007586	72517 10000	DEC 2017 IPAD UNITS APPRAISAL AT&T Mobility	237.06	237.06
12/7/17	007587	72507 10000	11/23 FIELD APPR; ARB MEMBER AD LOCKHART POST-REGISTER	79.16	79.16
12/7/17	007588	72517 10000	DEC 2017 LINE CHARGE - LKT - APPR SPECTRUM BUSINESS	117.62	117.62
12/7/17	007589	72513 90-72513 10000	INV #3304973347 4TH QTR POSTAGE METER RENTAL - APPR INV #3304973347 4TH QTR POSTAGE METER RENTAL - COLL Pitney Bowes	948.35 283.27	1,231.62
12/8/17	007590	71004 90-71004 30028 10000	DEC 2017 HEALTH INS - APPR DEC 2017 HEALTH INS - COLL NOV 2017 MED PAYABLE UNITED HEATHCARE SERVICES	5,503.45 1,102.59 471.07	7,077.11
12/8/17	007591	30027 10000	NOV 2017 INSURANCE PAYABLE INV #300728 AFLAC INS.	769.06	769.06
12/8/17	007592	71004 90-71004 71004 90-71004 71004 90-71004 30029 30027 10000	DEC 2017 AD&D - APPR DEC 2017 AD&D - COLL DEC 2017 LIFE - APPR DEC 2017 LIFE - COLL DEC 2017 LTD - APPR DEC 2017 LTD - COLL NOV 2017 DENTAL PAYABLE NOV 2017 VISION PAYABLES UNITED HEATHCARE SERVICES	9.66 2.32 82.11 19.72 147.36 35.16 610.80 162.29	1,069.42
12/14/17	007593	72511 10000	OFFICE SUPPLIES - APPR OFFICE DEPOT	112.33	112.33
12/14/17	007594	90-72509 10000	INV#1305724 SERV/MAINT JETSCAN SER #6293 Cummins-Allison Corp.	279.00	279.00
12/14/17	007595	72514 10000	2017 TEXAS PROPERTY TAX CODES & LAWS Texas Comptroller of Public Accounts	133.00	133.00
12/14/17	007598	90-72005 10000	DEC 2017 LULING EMPLOYEE SALARY CALDWELL COUNTY TREASURER	1,335.12	1,335.12
12/14/17	007599	72510 10000	NOV 2017 MILEAGE REIMBURSEMENT Christie Gibson	22.47	22.47
12/14/17	007600	72510 10000	NOV 2017 MILEAGE REIMBURSEMENT Kristie Edwards	19.26	19.26

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Dec 1, 2017 to Dec 31, 2017**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Am	Credit Am
12/14/17	007601	72510 10000	NOV 2017 MILEAGE REIMBURSEMENT Jaclyn Archer	36.38	36.38
12/14/17	007603	72511 90-72511 10000	#10 WINDOW ENVIS - APPR #10 WINDOW ENVIS - COLL BUSINESS FORM SOLUTIONS	594.57 177.60	772.17
12/21/17	007602	72004 90-72004 72004 72004 10000	INV#MN00008668/ PACS MAINT & SUPPORT 2018 1ST QTR/APPR INV#MN00008668/ PACS MAINT & SUPPORT 2018 1ST QTR/COLL INV#MN00008668/CLOUD HOSTING FEE 2018 INV#MN00008668/iPAD SERVER MAINT FEE 2018 TRUE AUTOMATION - Harris Computer Sys	7,920.56 4,001.33 916.64 6,678.01	19,516.54
12/21/17	007602V <i>VOID</i>	72004 90-72004 72004 72004 10000	INV#MN00008668/ PACS MAINT & SUPPORT 2018 1ST QTR/APPR INV#MN00008668/ PACS MAINT & SUPPORT 2018 1ST QTR/COLL INV#MN00008668/CLOUD HOSTING FEE 2018 INV#MN00008668/iPAD SERVER MAINT FEE 2018 TRUE AUTOMATION - Harris Computer Sys	7,920.56 4,001.33 916.64 6,678.01 19,516.54	
12/21/17	007606	72001 72003 72510 72511 90-72511 72512 72514 72517 90-72517 10000	ARB SUPPLIES B/DAY - CG TXTAG FEES - RB OFFICE SUPPLIES - APPR OFFICE SUPPLIES - COLL POSTAGE TYLER TECHNOLOGIES & MARSHALL SWIFT RING CENTRAL - APPR RING CENTRAL - COLL CARD SERVICE CENTER	30.80 17.50 60.00 98.24 29.34 4.59 32.99 538.98 160.99	973.43
12/21/17	007608	72508 10000	INV#2017-12-01-CCAD NOV 2017 COMPUTER SERVICES N Metzler Consulting	400.00	400.00
12/21/17	007609	72008 10000	NOV 2017 LEGAL SERVICES HARGROVE & EVANS, LLP	887.20	887.20
12/21/17	007610	72519 90-72519 10000	DEC 2017 BUILDING LOAN PAYMENT - APPR DEC 2017 BUILDING LOAN PAYMENT - COLL First Lockhart National Bank	4,527.30 1,352.31	5,879.61
12/28/17	007612	72516 90-72516 72518 90-72518 10000	NOV 2017 ELECTRICITY - APPR NOV 2017 ELECTRICITY- COLL NOV 2017 WATER & SEWER - APPR NOV 2017 WATER & SEWER - COLL City of Lockhart	440.01 131.43 254.15 75.92	901.51
12/28/17	007614	90-72515 10000	INV #091446483 - NOV 2017 COLL PRINT CHARGES XEROX CORP	128.00	128.00
12/28/17	007615	72515 10000	INV #091446485 - NOV 2017 APPR COPY CHARGES XEROX CORP	191.36	191.36
12/28/17	007617	30028 10000	DEC 2017 MED PAYABLE UNITED HEATHCARE SERVICES	471.07	471.07
12/31/17	007618	72507 10000	INV #00083642 ARB AD LOCKHART POST-REGISTER	50.00	50.00

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Caldwell County Appraisal District Cash Disbursements Journal For the Period From Dec 1, 2017 to Dec 31, 2017

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Am	Credit Am
12/31/17	007620	72502	INV #LDK3385 COMP MOUNT/ADAPTOR - APPR	53.51	
		90-72502	INV #LDK3385 COMP MOUNT/ADAPTOR - COLL	15.98	
		79001	INV #LCW8029 - HARD DRIVE	189.99	
		79001	INV #LDD5257 MONITOR/STAND	330.04	
		72502	INV #LDW6701 - HARD DRIVE - APPR	146.71	
		90-72502	INV #LDW6701 - HARD DRIVE - COLL	43.82	
		10000	CDW-G		780.05
12/31/17	007621	72510	DEC 2017 MILEAGE REIMBURSEMENT	70.09	
		10000	Kristie Edwards		70.09
12/31/17	007622	72510	DEC 2017 MILEAGE REIMBURSEMENT	65.06	
		10000	Jaclyn Archer		65.06
12/31/17	007623	72510	DEC 2017 MILEAGE REIMBURSEMENT	81.86	
		10000	Christie Gibson		81.86
12/31/17	007625	90-72512	DEC 2017 POSTAGE REFILL - COLL	1,000.00	
		10000	PITNEY BOWES		1,000.00
12/31/17	007626	30027	INV #624121 DEC 2017 INSURANCE PAYABLE	769.06	
		10000	AFLAC INS.		769.06
12/31/17	007627	71006	2017 QTR 4 UNEMPLOYMENT FUND	115.58	
		90-71006	2017 QTR 4 UNEMPLOYMENT FUND	34.53	
		10000	Texas Assoc. of Counties		150.11
12/31/17	007629	30029	DEC 2017 DENTAL PAYABLE	610.80	
		30027	DEC 2017 VISION PAYABLE	162.29	
		10000	United Health Care Ins Company		773.09
12/31/17	007630	72524	INV #5174 COILS, PLUGS, FUEL FILTER - VEH	455.72	
			#07101		
		10000	STRAIGHT AUTOMOTIVE & TIRE CENTER		455.72
12/31/17	007631	60200	2017 SALES & USE TAX 1-74-2610459-6	168.19	
		10000	Comptroller of Public Accounts		168.19
12/31/17	007632	60376	DEC 2017 DEL ATTORNEY FEE	10,445.34	
		60391	DEC 2017 DEL ATTORNEY ABSTRACT FEE		
		10000	Perdue, Brandon, Fielder, Collins, Mott		10,445.34
12/31/17	007633	60375	DEC 2017 DEL ATTY FEE	33,865.54	
		60390	DEC 2017 DEL ATTY ABST FEES	125.00	
		10000	LINEBARGER GOGGAN BLAIR SAMPSON, LLP		33,990.54
12/31/17	007639	72507	ADS - FIELD APPR; ARB	74.40	
		10000	LULING NEWSBOY		74.40
12/31/17	007641	72515	INV #091779943 - DEC 2017 APPR COPY CHARGES	190.60	
		10000	XEROX CORP		190.60
12/31/17	007643	90-72515	INV #091779941 - DEC 2017 COLL PRINT CHARGES	131.79	
		10000	XEROX CORP		131.79
12/31/17	007645	90-72511	OFFICE SUPPLIES - COLL	691.24	
		72511	OFFICE SUPPLIES - APPR	262.05	
		10000	OFFICE DEPOT		953.29
12/31/17	007650	72523	DEC 2017 FUEL REIMBURSEMENT	525.61	
		10000	CALDWELL COUNTY TREASURER		525.61
Total				113,765.2	113,765.2

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Caldwell County Appraisal District
INCOME STATEMENT- APPRAISAL
 For the Twelve Months Ending December 31, 2017

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERE	%
Revenues					
CITY OF LOCKHART	\$ 23,796.45	\$ 114,351.97	\$ 90,555.50	(23,796.47)	(26.28)
CITY OF LULING	0.00	24,884.80	24,884.80	0.00	0.00
CITY OF MARTINDALE	1,644.69	7,912.89	6,268.20	(1,644.69)	(26.24)
CITY OF MUSTANG RIDGE	687.85	3,409.77	2,721.91	(687.86)	(25.27)
CITY OF NIEDERWALD	90.24	465.00	374.76	(90.24)	(24.08)
CITY OF UHLAND	491.44	1,025.84	534.42	(491.42)	(91.95)
CALDWELL COUNTY	89,779.75	434,480.71	344,700.96	(89,779.75)	(26.05)
LOCKHART ISD	90,857.72	431,525.44	340,667.71	(90,857.73)	(26.67)
LULING ISD	21,901.01	111,160.73	89,259.73	(21,901.00)	(24.54)
PRAIRIE LEA ISD	6,407.06	32,221.42	25,814.36	(6,407.06)	(24.82)
PLUM CREEK CONS DIST	1,501.34	7,159.82	5,658.48	(1,501.34)	(26.53)
PLUM CREEK UNDERGROU	1,403.49	6,768.61	5,365.13	(1,403.48)	(26.16)
GONZALES ISD	1,773.38	8,568.74	6,795.34	(1,773.40)	(26.10)
WEALDER ISD	1,403.08	6,621.00	5,217.91	(1,403.09)	(26.89)
SAN MARCOS ISD	10,975.91	50,706.67	39,730.75	(10,975.92)	(27.63)
HAYS ISD	9,899.84	20,058.84	10,159.01	(9,899.83)	(97.45)
GONZALES COUNTY UWD	43.96	219.28	175.33	(43.95)	(25.07)
CALDWELL-HAYS ESD1	7,366.60	14,321.72	6,955.11	(7,366.61)	(105.92)
CITY OF SAN MARCOS	0.00	1,845.16	1,845.15	(0.01)	0.00
CALDWELL ESD #2	556.29	2,739.49	2,183.20	(556.29)	(25.48)
CALDWELL ESD #3	0.00	2,398.64	2,398.66	0.02	0.00
CALDWELL ESD #4	0.00	1,779.04	1,779.06	0.02	0.00
AUSTIN COMMUNITY COLL	160.59	855.11	694.53	(160.58)	(23.12)
Total Revenues	<u>270,740.69</u>	<u>1,285,480.69</u>	<u>1,014,740.01</u>	<u>(270,740.68)</u>	<u>(26.68)</u>
TOTAL BUDGET REV	\$ <u>270,740.69</u>	\$ <u>1,285,480.69</u>	\$ <u>1,014,740.01</u>	<u>(270,740.68)</u>	<u>(26.68)</u>
COPIES MISC REVENUE	\$ 81.99	\$ (1,966.65)	\$ 0.00	1,966.65	0.00
INTEREST INCOME REVENU	(504.74)	(4,132.85)	0.00	4,132.85	0.00
INVESTMENT INTEREST INC	(6.45)	(111.66)	0.00	111.66	0.00
TOTAL OTHER REVENUE	<u>(429.20)</u>	<u>(6,211.16)</u>	<u>0.00</u>	<u>6,211.16</u>	<u>0.00</u>

Caldwell County Appraisal District
INCOME STATEMENT- COLLECTION
 For the Twelve Months Ending December 31, 2017

	Current Month	YTD ACTUAL	YTD BUDGET	UNENCUMBERE	%
Revenues					
CITY OF LOCKHART	\$ 6,688.29	\$ 32,801.13	\$ 26,112.83	(6,688.30)	(25.61)
CITY OF LULING	0.00	7,325.24	7,325.22	(0.02)	0.00
CITY OF MARTINDALE	462.26	2,269.78	1,807.52	(462.26)	(25.57)
CITY OF MUSTANG RIDGE	193.33	978.21	784.90	(193.31)	(24.63)
CITY OF NIEDERWALD	25.36	133.44	108.07	(25.37)	(23.48)
CITY OF UHLAND	138.12	292.24	154.11	(138.13)	(89.63)
CALDWELL COUNTY	25,233.72	124,632.60	99,398.89	(25,233.71)	(25.39)
LOCKHART ISD	25,536.70	123,772.54	98,235.85	(25,536.69)	(26.00)
LULING ISD	7,393.01	37,749.49	30,356.48	(7,393.01)	(24.35)
PRAIRIE LEA ISD	2,435.60	11,952.56	9,516.95	(2,435.61)	(25.59)
PLUM CREEK CONS DIST	421.97	2,053.65	1,631.69	(421.96)	(25.86)
PLUM CREEK UNDERGROUND	394.47	1,941.59	1,547.10	(394.49)	(25.50)
GONZALES COUNTY UWD	12.36	62.92	50.56	(12.36)	(24.45)
CALDWELL-HAYS ESD1	2,070.48	4,076.08	2,005.60	(2,070.48)	(103.23)
CALDWELL ESD #2	156.35	785.91	629.55	(156.36)	(24.84)
CALDWELL ESD #3	0.00	691.68	691.68	0.00	0.00
CALDWELL ESD #4	0.00	513.00	513.01	0.01	0.00
Total Revenues	<u>71,162.02</u>	<u>352,032.06</u>	<u>280,870.01</u>	<u>(71,162.05)</u>	<u>(25.34)</u>
TAX CERTIFICATES	<u>0.00</u>	<u>(765.00)</u>	<u>0.00</u>	<u>765.00</u>	<u>0.00</u>
TOTAL TAX CERT. REVENUE	<u>0.00</u>	<u>(765.00)</u>	<u>0.00</u>	<u>765.00</u>	<u>0.00</u>
TOTAL BUDGET REVENUE	<u>\$ 71,162.02</u>	<u>\$ 352,797.06</u>	<u>\$ 280,870.01</u>	<u>(71,927.05)</u>	<u>(25.61)</u>
RETURN CHECK FEE	\$ 0.00	\$ (625.00)	\$ 0.00	625.00	0.00
BUS PP RENDITION PENALTY	(479.41)	(1,868.04)	0.00	1,868.04	0.00
OFFICE RENTAL INCOME	(100.00)	(1,200.00)	0.00	1,200.00	0.00
TOTAL OTHER REVENUE	<u>(579.41)</u>	<u>(3,693.04)</u>	<u>0.00</u>	<u>3,693.04</u>	<u>0.00</u>
DELINQUENT ATTORNEY FEES- L	(33,865.54)	(33,865.54)	0.00	33,865.54	0.00
DELINQUENT ATTORNEY FEES- P	(10,445.34)	(10,445.34)	0.00	10,445.34	0.00
DELINQUENT ABSTRACT FEES- L	(125.00)	(125.00)	0.00	125.00	0.00
DELINQUENT ABSTRACT FEES- P	0.00	0.00	0.00	0.00	0.00
TOTAL DELINQUENT ATTORNEY	<u>(44,435.88)</u>	<u>(44,435.88)</u>	<u>0.00</u>	<u>44,435.88</u>	<u>0.00</u>

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ARB MEMBERS

2013				
NAME	TERM	PREVIOUS	PREVIOUS	
Sherri Basham	11/12	09/10	07/08	**chairman TERM LIMITS NEED REPLACEMENT
Sandra Gott	12/13	10/11		start 2011 gave 10/11 term to maintain staggered mbrs
Charles Wise	12/13			
Allen Guisinger	11/12			*secretary
Brenda Martin	11/12	09/10		*

2014				
Denise Joseph	14/15	12/13	10/11	
Charles Wise	14/15	12/13		*chairman
Brenda Martin	13/14	11/12	09/10	secretary
Tim Adams	13/14			
Dick Wittington	13/14			vice chairman

2015				
Denise Joseph	14/15	12/13	10/11	secretary
Jack McCombs	14/15			filled Charles Wise unexpired term as of Jan 2015
Tim Adams	15/16	13/14		
Dick Wittington	15/16	13/14		*chairman
Bert Reid	15/16			

2016				
Anthony Dugas	16/17			
James Westbrook	16/17			filled Jack McCombs unexpired term as of June 2016
Tim Adams	15/16	13/14		*secretary
Dick Wittington	15/16	13/14		*chairman
Bert Reid	15/16			

2017				
Anthony Dugas	16/17			
James Westbrook	16/17			filled Jack McCombs unexpired term as of June 2016
Tim Adams	17/18	15/16	13/14	* secretary
Dick Wittington	17/18	15/16	13/14	* chairman
Bert Reid	17/18	15/16		*

2018				
Anthony Dugas		16/17		*
James Westbrook		16/17		* filled Jack McCombs unexpired term as of June 2016
Tim Adams	17/18	15/16	13/14	secretary
Dick Wittington	17/18	15/16	13/14	chairman VACANCY- RESIGNED
Bert Reid	17/18	15/16		

* Appoint to another term?

**Vacant= not seeking another term.

***Replace if possible

****Term Limits

STATE OF TEXAS §

COUNTY OF CALDWELL §

RESOLUTION APPOINTING APPRAISAL REVIEW BOARD MEMBERS

WHEREAS, pursuant to Texas Tax Code section 6.41(d), it is the duty of this Board of Directors to appoint members of the Appraisal Review Board of Caldwell County, and

WHEREAS, pursuant to Texas Tax Code section 6.41(e), members of the Appraisal Review Board hold office for staggered terms of two years beginning January 1, and

WHEREAS, the terms of two members begin effective January 1, 2018, now

BE IT RESOLVED that the Board of Directors of the Caldwell County Appraisal District does hereby appoint the following individuals to the Appraisal Review Board for the two-year term beginning January 1, 2018.

1. _____

2. _____

ADOPTED this _____ day of _____, _____.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

STATE OF TEXAS §

COUNTY OF CALDWELL §

SELECTION OF APPRAISAL REVIEW BOARD CHAIRMAN AND SECRETARY

WHEREAS, Texas Tax Code section 6.42(a) provides that the Board of Directors of the Appraisal District by resolution shall select a chairman and secretary from among the members of the Appraisal Review Board, now

BE IT RESOLVED, the Caldwell County Appraisal District Board of Directors hereby selects _____ as president and _____ as secretary of the Caldwell County Appraisal Review Board.

ADOPTED this ____ day of _____, _____.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

STATE OF TEXAS §

COUNTY OF CALDWELL §

APPOINTMENT OF APPRAISAL REVIEW BOARD MEMBER TO FILL VACANCY

WHEREAS, a vacancy has occurred on the Caldwell County Appraisal Review Board.

BE IT RESOLVED, that as provided by Texas Tax Code section 6.41(d), the Caldwell County Appraisal District Board of Directors hereby appoints _____ to fill this vacancy for the unexpired term of the vacated position.

ADOPTED this _____ day of _____, _____.

Chairman, Board of Directors

ATTEST:

Secretary, Board of Directors

AG ADVISORY BOARD MEMBERS

First Name	Last Name	City	State	Postal Code	Begin Year	End Year
Oscar H.	Fogle	Lockhart	TX	78644	2018	2019
Leonard	Germer Jr.	Maxwell	TX	78656	2017	2018
Doug	Spillman	Lockhart	TX	78644	2018	2019