

**CALDWELL COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
AGENDA PACKET
APRIL 24, 2018**

CALL TO ORDER

1. Public Comments.
2. Collection Report March 2018.
2a
3. Quarterly Delinquent Tax Collection Report.
3a-3b
4. 911 Quarterly Report.
4a-4b

DISCUSSION/ACTION

5. Consideration and possible approval of Minutes of March 27, 2018 meeting.
5a-5b
6. Consideration of and possible approval of Financial Report March 2018.
6a-6h
7. Review and possible approval of 2017 Financial Statements and Auditor's Report.
8. Consideration of and possible action regarding adopting resolution to amend 2017 appraisal budget to transfer money to fund line items where short.
8a
9. Consideration and possible action regarding updating authorized signers for District bank accounts.
Handout
10. Consideration and possible action regarding appointing access to CCAD Safe Deposit Box located in First Lockhart National Bank.
10a
11. Consideration and possible appointment to fill vacancy on the Board of Directors.
11a-11d
12. Chief Appraiser's Report.
 - a. Appraisal Update.
 - b. Collection update.
13. Board requests for future agenda items. *(No action or discussion may occur during this item)*
14. Adjourn.

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
The Terrace II
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P. O. BOX 17428
AUSTIN, TEXAS 78760

512/447-6675 ext 3862
FAX 512/443-3494

Sam Turner, Attorney

email to sam.turner@lgb.com

April 12, 2018

Mr. Miguel Islas, Chairman
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

**RE: Caldwell County Appraisal District Delinquent Tax Collection Report – Third
Quarter 2017 – 2018 (January - March)**

Dear Board of Directors:

Attached, please find our quarterly report regarding our delinquent tax collection efforts on behalf of the Caldwell County taxing jurisdictions for which we represent. During this quarter we collected a total of \$536,259 in delinquent taxes, penalties and interest.

Delinquent Tax Collection Report

Here is a summary of the specific delinquent tax collection steps we have undertaken during the third quarter of the 2017 – 2018 tax year and the results of those actions.

New Lawsuits – We filed **28 new lawsuits** involving **35 properties**. These suits sought the enforcement of **\$97,367** in delinquent taxes, penalties and interest.

Suit Dismissal – During this quarter we prepared and submitted notices of **non-suits in 7 suits** involving **10 property** accounts and **\$125,695** in delinquent taxes, penalties and interest. A non-suit is filed once all taxes in a given suit have been paid.

Judgments – During this quarter we obtained **6 judgments** involving **8 different properties**. These judgments sought the enforcement of **\$103,440** in delinquent taxes, penalty and interest.

Tax Sales – During this reporting period we held one regular tax sale which included **9 cases** involving **12 property** accounts. As a direct result of this sale, there was a total revenue collected of **\$125,000** in delinquent taxes, penalties and fees. During this quarter we also sold one struck-off property which resulted in a direct revenue of **\$5,020** in delinquent taxes, penalties and fees.

Excess Proceeds — During this quarter we disbursed excess proceeds from 3 cases. As a

Mr. Miguel Islas, Chairman
Caldwell County Appraisal District
April 12, 2018
Page 2

direct result of this disbursement, there was a total revenue collected of **\$18,124** in delinquent taxes, penalties and fees.

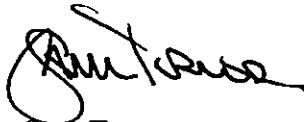
Mass Mailing – During the third quarter of the collection year we mailed an individualized demand letter to every delinquent taxpayer reminding them of their obligation to the various taxing jurisdictions and encouraging them to submit payment of their delinquent taxes.

Tax Sale Results – 3rd Quarter '17 – '18

| No. Offered | No. Sold | No. Pulled | No. SO | Tax Revenue Generated |
|-------------|----------|------------|--------|-----------------------|
| 12 | 1 | 11 | 0 | \$125,000.00 |

Thank you for this opportunity to report to you concerning our activities on behalf of the taxing jurisdictions of Caldwell County that we represent. We will continue to provide this Board as much in depth reporting as desired for those jurisdictions that we do represent. Should there be any questions concerning our efforts or any other matter related to ad valorem taxation, please do not hesitate to contact this office.

Sincerely,



Sam Turner
Attorney

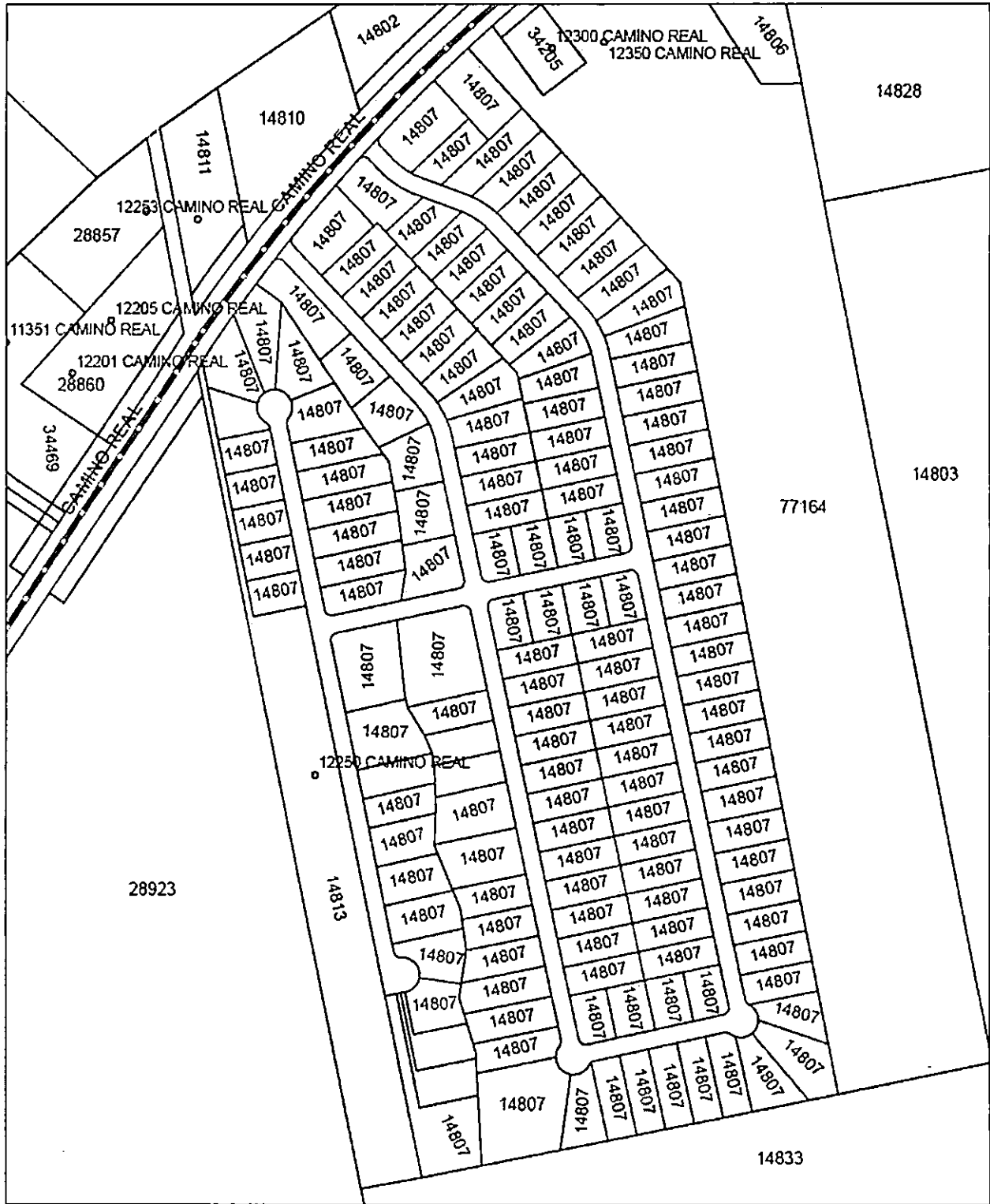
Xc: Ms. Mary LaPoint, Chief Appraiser
Caldwell County Appraisal District
P.O. Box 900
Lockhart, Texas 78644

911 REPORT – APRIL 2018

- Approved Subdivisions
 - LAS ESTANCIAS
 - 151 LOTS – 4 FRONTAGE LOTS ON CAMINO REAL COMMERCIAL, 147 RESIDENTIAL INTERIOR LOTS
 - 5 INTERIOR STREETS
 - INSIDE CITY OF NIEDERWALD CITY LIMITS
 - NOT ADDRESSED YET – REQUESTED BY OWNERS AS THEY CLOSE

18,152 Address Points in Caldwell County

95 address points added since January 2018



**CALDWELL COUNTY APPRAISAL DISTRICT
MINUTES OF MEETING
MARCH 27, 2018**

The Board of Directors of the Caldwell County Appraisal District met in regular session on March 27, 2018 at 6:00 PM in the Caldwell County Appraisal District office located at 211 Bufkin, Lockhart, Texas.

Those in attendance were board members Miguel Islas, Alfredo Munoz, Lisa Guyton, and Rick Johnson, Chief Appraiser Mary LaPoint, Deputy Tax Collector/Recording Secretary Vicki Schneider.

Thomas Caffall absent

Call to Order

Item #1 Public Comments.

None.

Item #2 Collection Report February 2018.

Mary LaPoint presented the February 2018 Collection Report.

DISCUSSION/ACTION

Item #3 Consideration and possible approval of Minutes of February 27, 2018 meeting.

Rick Johnson made a motion, seconded by Alfredo Munoz, to approve the minutes of February 27, 2018. Motion carries 4-0-1.

Item #4 Consideration of and possible approval of Financial Report February 2018.

Mary LaPoint presented the February 2018 Financial Report.

Alfredo Munoz made a motion, seconded by Lisa Guyton, to approve the February 2018 Financial Report. Motion carried 4-0-1.

Item #5 Consideration and possible action regarding contract for Bank Depository.

Mary LaPoint discussed with the Board the bids from First Lockhart National Bank and Bank of the Ozarks to consider for the District's Bank Depository.

Lisa Guyton made a motion, seconded by Alfredo Munoz, to select First Lockhart National Bank for the District's Bank Depository. Motion carried 4-0-1.

Item #6 Chief Appraiser's Report.

- a. Appraisal Update – almost finished with field work; setting values; reviewing sales; will get appraisal notices out in early May
- b. Collection update – assisting appraisal side; filling position in collections.

Item #7 Board requests for future agenda items.

None

5a

Item #8 Adjourn.

Alfredo Munoz made a motion, seconded by Lisa Guyton, to adjourn. Motion carried 4-0-1.

Meeting adjourned 6:25 p.m.

Chairman

Secretary

Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Three Months Ending March 31, 2018

| | Current Month | YTD ACTUAL | YTD BUDGET | UNENCUMBERED | % |
|---------------------------------|------------------|-------------------|-------------------|-------------------|--------------|
| 70101 CHIEF APPRAISER | \$ 6,225.16 | \$ 18,675.48 | \$ 74,702.00 | 56,026.52 | 75.00 |
| 70102 DEPUTY CHIEF APPRAISER | 4,119.26 | 12,357.78 | 49,431.00 | 37,073.22 | 75.00 |
| 70103 SYSTEM MGR/MAPPER | 5,037.26 | 15,111.78 | 60,447.00 | 45,335.22 | 75.00 |
| 70105 FIELD APPRAISER II | 2,687.66 | 8,062.98 | 32,252.00 | 24,189.02 | 75.00 |
| 70106 SENIOR APPRAISER I | 3,476.66 | 10,429.98 | 41,720.00 | 31,290.02 | 75.00 |
| 70107 SENIOR APPRAISER II | 3,299.34 | 9,898.02 | 39,592.00 | 29,693.98 | 75.00 |
| 70108 FIELD APPRAISER I | 2,741.92 | 8,225.76 | 32,903.00 | 24,677.24 | 75.00 |
| 70109 FIELD APPRAISER III | 2,577.16 | 7,275.62 | 30,926.00 | 23,650.38 | 76.47 |
| 70111 ADMINISTRATIVE ASST. | 3,968.34 | 11,905.02 | 47,620.00 | 35,714.98 | 75.00 |
| 70112 DATA ENTRY TECHNICIAN | 2,347.24 | 7,124.40 | 28,663.00 | 21,538.60 | 75.14 |
| 70113 SUPPORT TECH | 2,916.26 | 8,748.78 | 34,995.00 | 26,246.22 | 75.00 |
| 70120 911/GIS | (1,196.99) | 915.05 | 37,820.00 | 36,904.95 | 97.58 |
| 70135 PAYROLL CONTINGENCY | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 100.00 |
| TOTAL WAGES AND SALARIES | 38,199.27 | 118,730.65 | 513,071.00 | 394,340.35 | 76.86 |
| 71000 PAYROLL TAX | 3,196.90 | 9,426.86 | 42,500.00 | 33,073.14 | 77.82 |
| 71002 RETIREMENT / EMPLOYER | 3,996.77 | 11,986.41 | 48,600.00 | 36,613.59 | 75.34 |
| 71004 HEALTH BENEFITS | 0.00 | 18,888.42 | 94,000.00 | 75,111.58 | 79.91 |
| 71005 WORKERS COMP | 0.00 | (134.00) | 2,700.00 | 2,834.00 | 104.96 |
| 71006 UNEMPLOYMENT | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 100.00 |
| DEDUCTIONS / BENEFITS | 7,193.67 | 40,167.69 | 191,800.00 | 151,632.31 | 79.06 |
| 72000 APPR ENGINEERS | 10,000.00 | 20,000.00 | 42,000.00 | 22,000.00 | 52.38 |
| 72001 APPR REVIEW BOARD | 1,050.00 | 1,400.00 | 13,500.00 | 12,100.00 | 89.63 |
| 72002 AUDIT | 0.00 | 0.00 | 6,200.00 | 6,200.00 | 100.00 |
| 72003 BOARD OF DIRECTORS | 17.50 | 55.50 | 1,790.00 | 1,734.50 | 96.90 |
| 72004 DATA PROCESSING SERVICES | 8,530.01 | 27,974.47 | 46,900.00 | 18,925.53 | 40.35 |
| 72007 JANITORIAL SERVICES | 264.11 | 792.33 | 6,200.00 | 5,407.67 | 87.22 |
| 72008 LEGAL SERVICES | 310.48 | 11,520.12 | 20,000.00 | 8,479.88 | 42.40 |
| TOTAL SERVICES | 20,172.10 | 61,742.42 | 136,590.00 | 74,847.58 | 54.80 |
| 72500 BOND CHIEF/NOTARY | 0.00 | 0.00 | 100.00 | 100.00 | 100.00 |
| 72501 MEMBERSHIP BTPE/TBPC | 90.00 | 2,125.00 | 3,700.00 | 1,575.00 | 42.57 |
| 72502 COMPUTER SUPPLIES | 1,142.11 | 1,142.11 | 6,400.00 | 5,257.89 | 82.15 |
| 72504 EDUCATION / FEES | 240.00 | 2,165.00 | 7,800.00 | 5,635.00 | 72.24 |
| 72505 INSURANCE LIABILITY | 0.00 | 0.00 | 1,400.00 | 1,400.00 | 100.00 |
| 72506 INSURANCE BUILDING/ CONTE | 0.00 | 0.00 | 3,900.00 | 3,900.00 | 100.00 |
| 72507 LEGAL NOTICES / PRINTING | 76.48 | 1,704.17 | 14,450.00 | 12,745.83 | 88.21 |
| 72508 MAINT - HARDWARE & EQUIP | 400.00 | 800.00 | 8,700.00 | 7,900.00 | 90.80 |
| 72509 MAINT - OFFICE EQUIPMENT | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 100.00 |
| 72510 MILEAGE & TRAVEL | 59.41 | 186.40 | 6,500.00 | 6,313.60 | 97.13 |
| 72511 OFFICE SUPPLIES | 36.59 | 1,060.32 | 7,000.00 | 5,939.68 | 84.85 |
| 72512 POSTAGE | 0.00 | 11,865.58 | 23,150.00 | 11,284.42 | 48.74 |
| 72513 POSTAGE METER/BOX RENTAL | 948.35 | 1,222.35 | 4,425.00 | 3,202.65 | 72.38 |
| 72514 SUBSCRIPTION & BOOKS | 994.20 | 2,676.69 | 7,020.00 | 4,343.31 | 61.87 |
| 72515 RENTAL COPIER | 200.48 | 394.00 | 2,650.00 | 2,256.00 | 85.13 |
| 72516 ELECTRICITY | 461.88 | 929.25 | 9,000.00 | 8,070.75 | 89.68 |
| 72517 TELEPHONE | 1,136.47 | 1,961.82 | 12,270.00 | 10,308.18 | 84.01 |
| 72518 WATER & SEWER | 177.77 | 333.39 | 3,250.00 | 2,916.61 | 89.74 |
| 72519 MORTGAGE | 4,527.30 | 13,581.90 | 54,520.00 | 40,938.10 | 75.09 |
| 72520 BUILDING MAINT | 396.65 | 980.94 | 4,820.00 | 3,839.06 | 79.65 |
| 72523 FUEL - VEHICLE | 0.00 | 573.31 | 6,000.00 | 5,426.69 | 90.44 |

For Management Purposes Only

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Caldwell County Appraisal District
EXPENSE STATEMENT- APPRAISAL
 For the Three Months Ending March 31, 2018

| | Current Month | YTD ACTUAL | YTD BUDGET | UNENCUMBERED | % |
|---------------------------------|-----------------------|------------------------|-------------------------|---------------------|--------|
| 72524 MAINT. - VEHICLE | 0.00 | 639.40 | 6,000.00 | 5,360.60 | 89.34 |
| 72525 INS - VEHICLE | 0.00 | 0.00 | 1,700.00 | 1,700.00 | 100.00 |
| TOTAL GENERAL EXPENSES | <u>10,887.69</u> | <u>44,341.63</u> | <u>195,755.00</u> | <u>151,413.37</u> | 77.35 |
| 79000 OFFICE EQUIPMENT | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 100.00 |
| 79001 COMPUTER EQUIPMENT | 0.00 | 2,303.96 | 11,000.00 | 8,696.04 | 79.05 |
| 79002 BUILDING EXPENSE | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 100.00 |
| 79003 VEHICLE | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 100.00 |
| 79990 CONTINGENCY | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 100.00 |
| TOTAL CAPITAL INVESTMENT | <u>0.00</u> | <u>2,303.96</u> | <u>51,000.00</u> | <u>48,696.04</u> | 95.48 |
| TOTAL EXPENSES | <u>\$ (76,452.73)</u> | <u>\$ (267,286.35)</u> | <u>\$ (1,088,216.0)</u> | <u>(820,929.65)</u> | 75.44 |

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Caldwell County Appraisal District
EXPENSE STATEMENT - COLLECTION
 For the Three Months Ending March 31, 2018

| | Current Month | YTD ACTUAL | YTD BUDGET | UNENCUMBERED | % |
|-------------------------------------|-----------------------|-----------------------|------------------------|---------------------|--------------|
| 90-70120 DEPUTY TAX COLLECTOR | \$ 4,205.50 | \$ 12,616.50 | \$ 50,466.00 | 37,849.50 | 75.00 |
| 90-70121 COLLECTION SPECIALIST | 2,791.66 | 9,909.80 | 36,045.00 | 26,135.20 | 72.51 |
| 90-70126 PUBLIC ASSISTANT | 0.00 | 5,186.68 | 31,120.00 | 25,933.32 | 83.33 |
| 90-70135 PAYROLL CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL WAGES AND SALARIES | 6,997.16 | 27,712.98 | 117,631.00 | 89,918.02 | 76.44 |
| 90-71000 PAYROLL TAX | 532.52 | 2,104.73 | 9,440.00 | 7,335.27 | 77.70 |
| 90-71002 RETIREMENT/EMPLOYER | 660.53 | 2,616.11 | 11,200.00 | 8,583.89 | 76.64 |
| 90-71004 HEALTH BENEFITS | 0.00 | 3,504.08 | 24,100.00 | 20,595.92 | 85.46 |
| 90-71005 WORKER COMP | 0.00 | 0.00 | 775.00 | 775.00 | 100.00 |
| 90-71006 UNEMPLOYMENT | 0.00 | 0.00 | 2,375.00 | 2,375.00 | 100.00 |
| DEDUCTIONS / BENEFITS | 1,193.05 | 8,224.92 | 47,890.00 | 39,665.08 | 82.83 |
| 90-72002 AUDIT | 0.00 | 0.00 | 1,800.00 | 1,800.00 | 100.00 |
| 90-72004 DATA PROCESSING SERVICES | 4,183.38 | 8,505.71 | 17,450.00 | 8,944.29 | 51.26 |
| 90-72005 COUNTY EMPLOYEE CONTRACT | 1,335.12 | 4,005.36 | 15,500.00 | 11,494.64 | 74.16 |
| 90-72007 JANITORIAL SERVICE | 78.89 | 236.67 | 2,500.00 | 2,263.33 | 90.53 |
| 90-72008 LEGAL SERVICES | 0.00 | 0.00 | 2,300.00 | 2,300.00 | 100.00 |
| TOTAL SERVICES | 5,597.39 | 12,747.74 | 39,550.00 | 26,802.26 | 67.77 |
| 90-72500 BOND/ NOTARY | 0.00 | 0.00 | 200.00 | 200.00 | 100.00 |
| 90-72501 MEMBERSHIP BTPE/TBPC | 0.00 | 0.00 | 650.00 | 650.00 | 100.00 |
| 90-72502 COMPUTER SUPPLIES | 45.77 | 45.77 | 2,300.00 | 2,254.23 | 98.01 |
| 90-72504 EDUCATION & FEES | 0.00 | 0.00 | 2,250.00 | 2,250.00 | 100.00 |
| 90-72505 INSURANCE - LIABILITY | 0.00 | 0.00 | 800.00 | 800.00 | 100.00 |
| 90-72506 INSURANCE BUILDING/CONTENT | 0.00 | 0.00 | 1,150.00 | 1,150.00 | 100.00 |
| 90-72507 LEGAL NOTICES/PRINTING | 65.70 | 65.70 | 9,900.00 | 9,834.30 | 99.34 |
| 90-72508 MAINT - HARDWARE/EQUIP | 0.00 | 437.45 | 2,600.00 | 2,162.55 | 83.18 |
| 90-72509 MAINT - OFFICE EQUIP | 0.00 | 453.00 | 1,200.00 | 747.00 | 62.25 |
| 90-72510 MILEAGE & TRAVEL | 0.00 | 0.00 | 2,800.00 | 2,800.00 | 100.00 |
| 90-72511 OFFICE SUPPLIES | 17.18 | 493.50 | 2,800.00 | 2,306.50 | 82.38 |
| 90-72512 POSTAGE | 0.00 | 690.00 | 13,800.00 | 13,110.00 | 95.00 |
| 90-72513 POSTAGE METER/BOX RENTAL | 283.27 | 283.27 | 1,400.00 | 1,116.73 | 79.77 |
| 90-72515 RENTAL - COPIER | 132.87 | 132.48 | 1,800.00 | 1,667.52 | 92.64 |
| 90-72516 ELECTRICITY | 137.96 | 277.56 | 3,000.00 | 2,722.44 | 90.75 |
| 90-72517 TELEPHONE | 276.67 | 502.81 | 3,100.00 | 2,597.19 | 83.78 |
| 90-72518 WATER & SEWER | 53.10 | 99.59 | 1,000.00 | 900.41 | 90.04 |
| 90-72519 MORTGAGE | 1,352.31 | 4,056.93 | 16,500.00 | 12,443.07 | 75.41 |
| 90-72520 BUILDING MAINT. | 56.35 | 230.88 | 2,025.00 | 1,794.12 | 88.60 |
| TOTAL GENERAL EXPENSES | 2,421.18 | 7,768.94 | 69,275.00 | 61,506.06 | 88.79 |
| 90-79000 OFFICE EQUIPMENT | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 100.00 |
| 90-79001 COMPUTER EQUIPMENT | 0.00 | 843.13 | 5,000.00 | 4,156.87 | 83.14 |
| 90-79002 BUILDING EXPENSE | 0.00 | 0.00 | 2,200.00 | 2,200.00 | 100.00 |
| 90-79990 CONTINGENCY | 0.00 | 799.86 | 3,000.00 | 2,200.14 | 73.34 |
| TOTAL CAPITAL INVESTMENTS | 0.00 | 1,642.99 | 12,200.00 | 10,557.01 | 86.53 |
| TOTAL EXPENSES | \$ (16,208.78) | \$ (58,097.57) | \$ (286,546.00) | (228,448.43) | 79.72 |

For Management Purposes Only

bc

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Mar 1, 2018 to Mar 31, 2018**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Am | Credit Am |
|--------|---------|--|---|--|--------------------------------|
| 3/1/18 | 007769 | 30027 10000 | MAR 2018 INSURANCE PAYABLE INV #903746 AFLAC INS. | 684.28 | 684.28 |
| 3/1/18 | 007770 | 72517 10000 | APR 2018 IPAD UNITS APPRAISERS AT&T Mobility | 237.06 | 237.06 |
| 3/1/18 | 07724 | 71004 90-71004 71004 90-71004 71004 90-71004 30029 30027 10000 | MAR 2018 AD&D - APPR MAR 2018 AD&D - COLL MAR 2018 LIFE - APPR MAR 2018 LIFE - COLL MAR 2018 LTD - APPR MAR 2018 LTD - COLL FEB 2018 DENTAL PAYABLE FEB 2018 VISION PAYABLE United Health Care Ins Company | 10.28 1.60 87.38 13.60 156.89 24.32 582.12 154.93 | 1,031.12 |
| 3/7/18 | 07694V | 71004 90-71004 30028 10000 | FEB 2018 HEALTH INS - APPR FEB 2018 HEALTH INS - COLL JAN 2018 MED PAYABLE UNITED HEATHCARE SERVICES | 7,625.53 | 6,051.87 1,102.59 471.07 |
| 3/8/18 | 007730 | 72008 10000 | FEB 2018 LEGAL SERVICES HARGROVE & EVANS, LLP | 310.48 | 310.48 |
| 3/8/18 | 007731 | 72007 90-72007 10000 | INV #10216 MAR 2018 JANITORIAL SERVICES - APPR INV #10216 MAR 2018 JANITORIAL SERVICES - COLL Buildingstars | 264.11 78.89 | 343.00 |
| 3/8/18 | 007732 | 72519 90-72519 10000 | MAR 2018 BUILDING LOAN PAYMENT - APPR MAR 2018 BUILDING LOAN PAYMENT - COLL First Lockhart National Bank | 4,527.30 1,352.31 | 5,879.61 |
| 3/8/18 | 007733 | 90-72005 10000 | MAR 2018 LULING EMPLOYEE SALARY CALDWELL COUNTY TREASURER | 1,335.12 | 1,335.12 |
| 3/8/18 | 007734 | 72004 90-72004 72004 72004 10000 | INV#MN00009103/ PACS MAINT/SUPPORT 2018 2ND QTR/APPR INV#MN00009103/ PACS MAINT/SUPPORT 2018 2ND QTR/COLL INV#MN00008668/CLOUD HOSTING FEE 2018 INV#MN00008668/iPAD SERVER MAINT FEE 2018 TRUE AUTOMATION - Harris Computer Sys | 7,920.56 4,001.33 | 11,921.89 |
| 3/8/18 | 007735 | 72502 90-72502 10000 | HP LJ 9000 TONER CARTRIDGE - APPR HP LJ 9000 TONER CARTRIDGE - COLL Lone Star Office Solutions | 153.23 45.77 | 199.00 |
| 3/8/18 | 007736 | 72507 90-72507 10000 | 2/2018 BANK DEPOSITORY NOTICE APPR 2/2018 BANK DEPOSITORY NOTICE - COLL LULING NEWSBOY | 15.02 4.48 | 19.50 |
| 3/8/18 | 007737 | 72507 90-72507 10000 | 2/2018 BANK DEPOSITORY NOTICE - APPR 2/2018 BANK DEPOSITORY NOTICE - COLL LOCKHART POST-REGISTER | 17.46 5.22 | 22.68 |
| 3/8/18 | 007738 | 72517 10000 | MAR 2018 LINE CHARGE - LOCKHART SPECTRUM BUSINESS | 123.05 | 123.05 |
| 3/8/18 | 007739 | 72510 10000 | FEB 2018 MILEAGE REIMBURSEMENT Kristie Edwards | 20.17 | 20.17 |
| 3/8/18 | 007740 | 72510 | FEB 2018 MILEAGE REIMBURSEMENT | 39.24 | |

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**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Mar 1, 2018 to Mar 31, 2018**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Am | Credit Am |
|---------|---------|------------|--|-----------|-----------|
| | | 10000 | Christie Gibson | | 39.24 |
| 3/8/18 | 007741 | 72003 | B/DAY - KE | 17.50 | |
| | | 72501 | TDLR LIC FEES - JA | 90.00 | |
| | | 72502 | COMP SUPP - APPR | 696.88 | |
| | | 72504 | USPAP BOOKS | 240.00 | |
| | | 72511 | OFFICE SUPP - APPR | 36.59 | |
| | | 90-72511 | OFFICE SUPP - COLL | 17.18 | |
| | | 72514 | TYLER TECHNOLOGIES | 350.00 | |
| | | 72517 | RING CENTRAL - APPR | 539.30 | |
| | | 90-72517 | RING CENTRAL - COLL | 161.09 | |
| | | 10000 | CARD SERVICE CENTER | | 2,148.54 |
| 3/8/18 | 007743 | 72507 | "IN MEETING" SIGNS X5 - APPR | 44.00 | |
| | | 90-72507 | "IN MEETING" SIGNS X5 - COLL | 11.00 | |
| | | 10000 | LASR Signs | | 55.00 |
| 3/8/18 | 007744 | 72517 | MAR 2018 IPAD UNITS APPRAISERS | 237.06 | |
| | | 10000 | AT&T Mobility | | 237.06 |
| 3/28/18 | 007747 | 72004 | 2018 ANTI-VIRUS SOFTWARE - APPR | 609.45 | |
| | | 90-72004 | 2018 ANTI-VIRUS SOFTWARE - COLL | 182.05 | |
| | | 10000 | GovConnection Inc | | 791.50 |
| 3/28/18 | 007748 | 72000 | 2018 QTR 2 VALUATION FEE | 10,000.00 | |
| | | 10000 | CAPITOL APPRAISAL GROUP | | 10,000.00 |
| 3/28/18 | 007749 | 72516 | FEB 2018 ELECTRICITY - APPR | 461.88 | |
| | | 90-72516 | FEB 2018 ELECTRICITY- COLL | 137.96 | |
| | | 72518 | FEB 2018 WATER & SEWER - APPR | 177.77 | |
| | | 90-72518 | FEB 2018 WATER & SEWER - COLL | 53.10 | |
| | | 10000 | City of Lockhart | | 830.71 |
| 3/28/18 | 007750 | 72508 | INV #2018-03-01-CCAD FEB 2018 COMPUTER SERVICES | 400.00 | |
| | | 10000 | N Metzler Consulting | | 400.00 |
| 3/28/18 | 007751 | 72514 | 2018 MARSHALL VALUATION SERVICE - COMMERCIAL | 644.20 | |
| | | 10000 | MARSHALL & SWIFT | | 644.20 |
| 3/28/18 | 007752 | 90-72507 | BUSINESS CARDS - BG | 45.00 | |
| | | 10000 | PRINTING SOLUTIONS | | 45.00 |
| 3/28/18 | 007753 | 72502 | PLOTTER INK CARTRIDGES | 292.00 | |
| | | 10000 | CAD Supplies Specialty, Inc | | 292.00 |
| 3/28/18 | 007754 | 72520 | EXAMINE ROOF FOR LEAKS | 208.00 | |
| | | 10000 | Kentex Roofing Systems | | 208.00 |
| 3/28/18 | 007755 | 72520 | APRIL 2018 LAWN SERVICES - APPR | 123.20 | |
| | | 90-72520 | APRIL 2018 LAWN SERVICES - COLL | 36.80 | |
| | | 10000 | Jesus Gonzales | | 160.00 |
| 3/28/18 | 007756 | 90-72517 | APRIL 2018 LINE CHARGE - LULING | 115.58 | |
| | | 10000 | SPECTRUM BUSINESS | | 115.58 |
| 3/28/18 | 007757 | 72513 | INV #3305583057 1ST QTR POSTAGE METER LEASE - APPR | 948.35 | |
| | | 90-72513 | INV #3305583057 1ST QTR POSTAGE METER LEASE - COLL | 283.27 | |
| | | 10000 | Pitney Bowes | | 1,231.62 |
| 3/28/18 | 007758 | 90-72515 | INV #092430240 - FEB 2018 COLL PRINT CHARGES | 132.87 | |

be

**Caldwell County Appraisal District
Cash Disbursements Journal
For the Period From Mar 1, 2018 to Mar 31, 2018**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Am | Credit Am |
|---------|--------------|------------|---|------------------|------------------|
| | | 10000 | XEROX CORP | | 132.87 |
| 3/28/18 | 007759 | 72515 | INV #092430242 - FEB 2018 APPR COPY CHARGES | 200.48 | |
| | | 10000 | XEROX CORP | | 200.48 |
| 3/28/18 | 007760 | 72520 | INV #7138981 1ST QTR PEST CONTROL SERVICES - APPR | 65.45 | |
| | | 90-72520 | INV #7138981 1ST QTR PEST CONTROL SERVICES - COLL | 19.55 | |
| | | 10000 | ABC Home & Commercial Services | | 85.00 |
| | Total | | | 47,369.29 | 47,369.29 |

6f

Caldwell County Appraisal District
INCOME STATEMENT- APPRAISAL
 For the Three Months Ending March 31, 2018

| | Current Month | YTD ACTUAL | YTD BUDGET | UNENCUMBERE | % |
|----------------------------|----------------------|----------------------|------------------------|-------------------|--------------|
| Revenues | | | | | |
| CITY OF LOCKHART | \$ 23,796.45 | \$ 47,592.90 | \$ 95,185.82 | 47,592.92 | 50.00 |
| CITY OF LULING | 6,385.40 | 12,770.80 | 25,541.61 | 12,770.81 | 50.00 |
| CITY OF MARTINDALE | 1,644.69 | 3,289.38 | 6,578.74 | 3,289.36 | 50.00 |
| CITY OF MUSTANG RIDGE | 687.85 | 1,375.70 | 2,751.41 | 1,375.71 | 50.00 |
| CITY OF NIEDERWALD | 90.24 | 180.48 | 360.97 | 180.49 | 50.00 |
| CITY OF UHLAND | 0.00 | 491.44 | 491.42 | (0.02) | 0.00 |
| CALDWELL COUNTY | 89,779.75 | 179,559.50 | 359,118.98 | 179,559.48 | 50.00 |
| LOCKHART ISD | 90,857.72 | 181,715.44 | 363,430.90 | 181,715.46 | 50.00 |
| LULING ISD | 21,901.01 | 43,802.02 | 87,604.06 | 43,802.04 | 50.00 |
| PRAIRIE LEA ISD | 6,407.06 | 12,814.12 | 25,628.26 | 12,814.14 | 50.00 |
| PLUM CREEK CONS DIST | 1,501.34 | 3,002.68 | 6,005.35 | 3,002.67 | 50.00 |
| PLUM CREEK UNDERGROU | 1,403.49 | 2,806.98 | 5,613.94 | 2,806.96 | 50.00 |
| GONZALES ISD | 1,773.38 | 3,546.76 | 7,093.53 | 3,546.77 | 50.00 |
| WEALDER ISD | 1,403.08 | 2,806.16 | 5,612.30 | 2,806.14 | 50.00 |
| SAN MARCOS ISD | 10,975.91 | 21,951.82 | 43,903.62 | 21,951.80 | 50.00 |
| HAYS ISD | 0.00 | 9,899.84 | 9,899.83 | (0.01) | 0.00 |
| GONZALES COUNTY UWD | 43.96 | 87.92 | 175.84 | 87.92 | 50.00 |
| CALDWELL-HAYS ESD1 | 0.00 | 7,366.60 | 7,366.61 | 0.01 | 0.00 |
| CITY OF SAN MARCOS | 712.67 | 1,425.34 | 2,850.68 | 1,425.34 | 50.00 |
| CALDWELL ESD #2 | 556.29 | 1,112.58 | 2,225.15 | 1,112.57 | 50.00 |
| CALDWELL ESD #3 | 581.40 | 1,162.80 | 2,325.60 | 1,162.80 | 50.00 |
| CALDWELL ESD #4 | 452.25 | 904.50 | 1,809.00 | 904.50 | 50.00 |
| AUSTIN COMMUNITY COLL | 160.59 | 321.18 | 642.37 | 321.19 | 50.00 |
| Total Revenues | 261,114.53 | 539,986.94 | 1,062,215.99 | 522,229.05 | 49.16 |
| TOTAL BUDGET REV | \$ 261,114.53 | \$ 539,986.94 | \$ 1,062,215.99 | 522,229.05 | 49.16 |
| COPIES MISC REVENUE | \$ (182.50) | \$ (631.00) | \$ 0.00 | 631.00 | 0.00 |
| INTEREST INCOME REVENU | (525.31) | (1,746.27) | 0.00 | 1,746.27 | 0.00 |
| TOTAL OTHER REVENUE | (707.81) | (2,377.27) | 0.00 | 2,377.27 | 0.00 |

Caldwell County Appraisal District
INCOME STATEMENT- COLLECTION
 For the Three Months Ending March 31, 2018

| | Current Month | YTD ACTUAL | YTD BUDGET | UNENCUMBERE | % |
|----------------------------------|---------------------|----------------------|----------------------|-------------------|--------------|
| Revenues | | | | | |
| CITY OF LOCKHART | \$ 6,688.29 | \$ 13,376.58 | \$ 26,753.16 | 13,376.58 | 50.00 |
| CITY OF LULING | 1,840.42 | 3,680.84 | 7,361.69 | 3,680.85 | 50.00 |
| CITY OF MARTINDALE | 462.26 | 924.52 | 1,849.04 | 924.52 | 50.00 |
| CITY OF MUSTANG RIDGE | 193.33 | 386.66 | 773.32 | 386.66 | 50.00 |
| CITY OF NIEDERWALD | 25.36 | 50.72 | 101.45 | 50.73 | 50.00 |
| CITY OF UHLAND | 0.00 | 138.12 | 138.12 | 0.00 | 0.00 |
| CALDWELL COUNTY | 25,233.72 | 50,467.44 | 100,934.88 | 50,467.44 | 50.00 |
| LOCKHART ISD | 25,536.70 | 51,073.40 | 102,146.79 | 51,073.39 | 50.00 |
| LULING ISD | 7,393.01 | 14,786.02 | 29,572.02 | 14,786.00 | 50.00 |
| PRAIRIE LEA ISD | 2,435.60 | 4,871.20 | 9,742.39 | 4,871.19 | 50.00 |
| PLUM CREEK CONS DIST | 421.97 | 843.94 | 1,687.88 | 843.94 | 50.00 |
| PLUM CREEK UNDERGROUND | 394.47 | 788.94 | 1,577.87 | 788.93 | 50.00 |
| GONZALES COUNTY UWD | 12.36 | 24.72 | 49.42 | 24.70 | 49.98 |
| CALDWELL-HAYS ESD1 | 0.00 | 2,070.48 | 2,070.48 | 0.00 | 0.00 |
| CALDWELL ESD #2 | 156.35 | 312.70 | 625.40 | 312.70 | 50.00 |
| CALDWELL ESD #3 | 163.41 | 326.82 | 653.64 | 326.82 | 50.00 |
| CALDWELL ESD #4 | 127.11 | 254.22 | 508.44 | 254.22 | 50.00 |
| Total Revenues | <u>71,084.36</u> | <u>144,377.32</u> | <u>286,545.99</u> | <u>142,168.67</u> | 49.61 |
| TAX CERTIFICATES | (50.00) | (140.00) | 0.00 | 140.00 | 0.00 |
| TOTAL TAX CERT. REVENUE | <u>(50.00)</u> | <u>(140.00)</u> | <u>0.00</u> | <u>140.00</u> | 0.00 |
| TOTAL BUDGET REVENUE | <u>\$ 71,134.36</u> | <u>\$ 144,517.32</u> | <u>\$ 286,545.99</u> | <u>142,028.67</u> | 49.57 |
| RETURN CHECK FEE | \$ (25.00) | \$ (350.00) | \$ 0.00 | 350.00 | 0.00 |
| BUS PP RENDITION PENALTY | (44.34) | (692.61) | 0.00 | 692.61 | 0.00 |
| OFFICE RENTAL INCOME | (200.00) | (300.00) | 0.00 | 300.00 | 0.00 |
| TOTAL OTHER REVENUE | <u>(269.34)</u> | <u>(1,342.61)</u> | <u>0.00</u> | <u>1,342.61</u> | 0.00 |
| DELINQUENT ATTORNEY FEES- L | (19,222.86) | (19,222.86) | 0.00 | 19,222.86 | 0.00 |
| DELINQUENT ATTORNEY FEES- P | (4,599.38) | (4,599.38) | 0.00 | 4,599.38 | 0.00 |
| DELINQUENT ABSTRACT FEES- L | (175.00) | (175.00) | 0.00 | 175.00 | 0.00 |
| DELINQUENT ABSTRACT FEES- P | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL DELINQUENT ATTORNEY | <u>(23,997.24)</u> | <u>(23,997.24)</u> | <u>0.00</u> | <u>23,997.24</u> | 0.00 |

For Management Purposes Only

6h

COUNTY OF CALDWELL X

STATE OF TEXAS X

RESOLUTION ADOPTING BUDGET AMENDMENT

WHEREAS, the Board of Directors ("Board") of the Caldwell County Appraisal District ("District") wishes to amend the 2017 budget by transferring \$4,930.00 from certain accounts and to use that money to fund certain other accounts, and

WHEREAS, section 6.06(c) of the Texas Tax Code requires the Secretary of the Board to deliver a written copy of any proposed amendment to the presiding officer of the governing body of each taxing unit participating in the District not later than the 30th day before the date the board acts on it, and

WHEREAS, on February 27, 2018, the Board adopted that certain resolution proposing to amend the current budget in the manner described above and directing the Secretary of the Board to deliver a written copy of the resolution proposing to amend the budget to the presiding officer of the governing body of each taxing unit participating in the District not later than the 30th day before the Board acts on this proposed amendment; and

WHEREAS, the Secretary of the Board did deliver a written copy of the resolution in accordance with section 6.06 (c) of the Texas Tax Code,

NOW THEREFORE, BE IT RESOLVED THAT the Board hereby amends the 2017 budget by transferring budget amounts out of the following line items:

| Line item | Amount transferred out |
|-------------------|------------------------|
| 79990 Contingency | \$4,930.00 |
| | |
| | |

BE IT FURTHER RESOLVED THAT the Board hereby amends the 2017 budget by transferring budget amounts from the above-described line items into the following line items:

| Line item | Amount transferred in |
|------------------------------|-----------------------|
| 72001 Appraisal Review Board | \$1,200.00 |
| 72512 Postage | \$1,260.00 |
| 72518 Water & Sewer | \$1,920.00 |
| 72524 Maint- Vehicle | \$550.00 |
| | |

ADOPTED this _____ day of _____, 20__.

Chairman, Board of Directors

ATTEST: _____
Secretary, Board of Directors

8a

Caldwell County Appraisal District

April 24, 2018

Denise Lewis
First Lockhart National Bank
PO Box 600
Lockhart, TX 78644-0600

RE: Authorization for Safety Deposit Box Access

Ms. Lewis,

I, Miguel Islas, Chairman of the Board of the Caldwell County Appraisal District (CCAD) (the "District"), Tax ID# 74-2610459, state that the following is a true and correct copy of a resolution adopted at a meeting of the governing board of the CCAD held on April 24, 2018.

It is resolved that until a subsequently dated resolution is given by CCAD, that access to the Safe Deposit Box No. C506 in the name of the District shall be had by the following individuals as the authorized representatives of said District:

Mary LaPoint, CCAD Chief Appraiser

Date

Phyllis Fischer, CCAD Administrative Assistant

Date

Miguel Islas, CCAD Board Chairman

Date

Any two (2) of the above-named shall have full authority to enter said box and to make deposits or remove any part or all of the contents thereof, to rent the box and execute the lease thereof, to amend or cancel said lease, exchange or surrender the box and, in all other respects, to represent the District.

In testimony whereof, I have set my hand this 24th day of April, 2018.

Miguel Islas, CCAD Board Chairman



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

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REC'D APR 04 2017

RESOLUTION 2018-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, NAMING THE CITY OF LOCKHART'S NOMINEE TO FILL A VACANT POSITION TO THE BOARD OF DIRECTORS OF THE CALDWELL COUNTY APPRAISAL DISTRICT

WHEREAS, the City of Lockhart was notified that a vacancy has occurred on the Caldwell County Appraisal District Board of Directors; and,

WHEREAS, pursuant to Texas Tax Code 6.03(1), each taxing entity may nominate a candidate to fill the vacancy; and,

WHEREAS, the City Council of the City of Lockhart wishes to nominate person(s) from within the City of Lockhart.

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

The City of Lockhart nominates the following citizen for the Caldwell County Tax Appraisal District Board of Directors:

*LUCY KNIGHT.
1532 Parkview
Lockhart, TX 78644*

PASSED, APPROVED, and ADOPTED this the 3rd day of April, 2018.

CITY OF LOCKHART

Lew White

Lew White
Mayor

ATTEST:

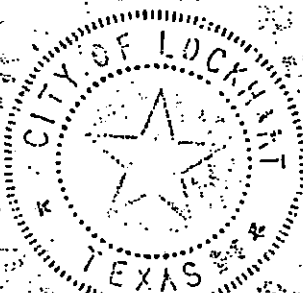
Connie Constancio

Connie Constancio, TRMC
City Secretary

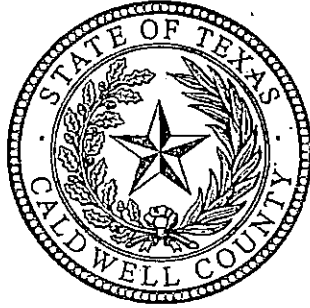
APPROVED AS TO FORM:

Peter Gruning

Peter Gruning
City Attorney



lla



REC'D APR 10 2018

06-2018

RESOLUTION

WHEREAS, Caldwell County Commissioners Court met in a regular session on the 12th day of March, 2018; and

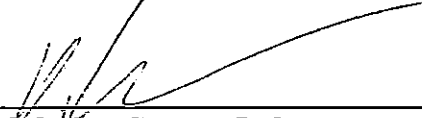
WHEREAS, it has come to the attention of the Caldwell County Commissioners Court that a vacancy exists on the Caldwell County Appraisal District Board of Directors; and

WHEREAS, it is incumbent upon the Commissioners Court to see that the Appraisal District Board is comprised of dedicated individuals; and


WHEREAS, a vote by written resolution for candidate(s) is required; and

THEREFORE, BE IT RESOLVED by the Caldwell County Commissioners Court, hereby nominates Edell Garza to fill the vacancy on the Caldwell County Appraisal District Board of Directors for the remainder of the 2018 - 2019 term.

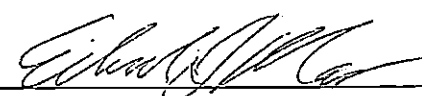
PASSED AND ADOPTED on this the 9th day of April 2018.



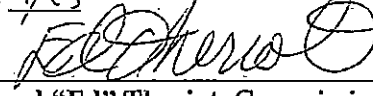
Ken Schawe, County Judge
Vote yes



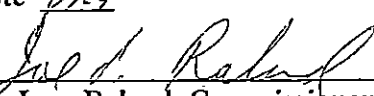
Terry Wright, Commissioner, Pct 1
Vote yes



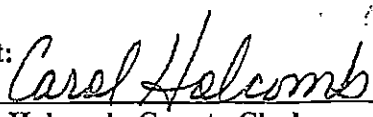
Edward "Eddie" Moses, Commissioner, Pct 2
Vote yes



Edward "Ed" Theriot, Commissioner, Pct 3
Vote yes



Joe Ivan Roland, Commissioner, Pct 4
Vote yes

Attest: 

Carol Holcomb, County Clerk





REC'D APR 16 2017

**A RESOLUTION OF THE BOARD OF TRUSTEES
SAN MARCOS CONSOLIDATED INDEPENDENT SCHOOL ISTRICT**

**NOMINATING A CANDIDATE FOR THE VACANCY ON THE BOARD OF
DIRECTORS OF THE CALDWELL COUNTY APPRAISAL DISTRICT**

WHEREAS, those eligible taxing units participating in the Caldwell County Appraisal District have the right and responsibility to elect persons to the Board of Directors of the Caldwell County Appraisal District for the unexpired term of office of January 1, 2018 and extending through December 31, 2019; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for the vacancy of such positions on said Board of Directors; now, therefore

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN MARCOS
CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:**

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the following individual be, and is hereby, nominated as a candidates for the vacant position on the Board of Directors of the Caldwell County Appraisal District to be filled by those eligible taxing units participating in the Caldwell County Appraisal District for a the remaining term of office:

1. Carlton Carl

Section 3. That the presiding officer of the governing body of this taxing unit be, and that he is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the Chief Appraiser of the Caldwell County Appraisal District 45 days after the February 27, 2018 notification.

PASSED, ADOPTED AND APPROVED this 16th day of April, 2018

Florentine Carter
President

ATTEST:

[Signature]
Secretary

llc

REC'D APR 18 2017

RESOLUTION 2018-R-06

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LULING, TEXAS
PROVIDING NOMINATION FOR DIRECTORS TO SERVE ON THE CALDWELL
COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.**

WHEREAS, The City of Luling is entitled to provide nominations to serve on the Caldwell County Appraisal District Board of Directors; and

WHEREAS, The City of Luling has been notified and requested to make nomination for vacancy on the Caldwell County Appraisal District Board of Directors; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Luling hereby nominates the following to serve on the Caldwell County Appraisal District Board of Directors.

EDEL GARZA

This Resolution shall be in full force and effect immediately upon its passage, and approval and adoption on this the 12th of April, 2018.



Mattha C. Velasquez
Mattha C. Velasquez
City Secretary

Mike Hendricks
Mike Hendricks, Mayor
City of Luling

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